



Pathway HR Solutions

Purpose of Professional License Verification Report

- Professional license fraud is common. Protect your personal or organizational interests by confirming that your employees or contractors have the necessary credentials to perform duties. Examples of professional and trade licenses are accountancy, architectural, barber, cosmetology, dental, electrical, HVAC, medical, nursing, plumbing, and pharmaceutical.
- Determine if the license is active, and uncover any federal-, state-, or county-imposed restrictions.

Attributes of a Professional License Verification Report Created by Pathway HR Solutions

- All professional license verification research is conducted in-house by a National Association of Professional Background Screeners Certified Research Professional.
- All verifications require that applicants supply the following information:
 - First, middle, and last name
 - Type of license to be verified
 - Issuing organization
 - State of issue
 - Date of birth
- Report will include applicant's first and last names (also, middle initial when available); license issuance date, license expiration date.

How to Get Started

- Contact us to request a background check.
- We will provide an authorization form that must be completed by the applicant.
- Submit the form using instructions provided.

Time to Produce Report

- Turnaround is typically 1-3 business days.
- You will receive the report electronically.