



Pathway HR Solutions

Summary of Criminal History Report

- Our research includes criminal cases that list the subject as either the defendant or plaintiff. Summaries will contain the nature of cases, status, filing and disposition dates, and disposition type (acquittal, conviction, dismissal, etc.).
- We utilize records that are created by federal, state, and county courts.
- These records should be considered as only they pertain to specific job functions.
- Seven years of criminal records history, if any.

Attributes of a Criminal History Report Created by Pathway HR Solutions

- All criminal history reports are conducted in-house by a National Association of Professional Background Screeners Certified Research Professional.
- All research projects require that applicants supply the following information:
 - First, Middle, and Last name
 - Social Security Number
 - Date of Birth
 - County and state of residence for the past 7 years
- All finalized reports include amount of fines and court costs, case number, case type, defendant's name, filing date, judgment date, plaintiff's name, and any comments that are provided by the court.

How to Get Started

- Contact us to request a background check.
- We will provide an authorization form that must be completed by the applicant.
- Submit the form using instructions provided.

Time to Produce Report

- Turnaround is typically 1-3 business days.
- You will receive the report electronically.